**MUDGEE DISTRICT U3A 2023 PRESENTERS COURSE FORM**

**Program Coordinators**-

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Name: …………………………………………………………………………………………….

Email: ……………………………………………………………………………………………

Phone: …………………………………………………………………………………………

Postal/Residential Address: ………………………………………………………………………………………………….

Emergency Contact

Name:………………………………………………………………….. Contact Number: ………………………………….

**Course Name** :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Brief course description:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Time required for class: 1hr 1.5 Hr `2 Hr Other

Preferred start time and finish time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NSW Term School Dates

**Term 1 Term 2 Term 3 Term 4**

Jan 3 to to April 6 April 24 to June 30 July 17 to sept 22 Oct 9 to dec 15

10 weeks 10 weeks 1o weeks 10 weeks

Preferences:

Start Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ End Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frequency: Weekly, Fortnightly, Monthly Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please circle)

Location

All classes to be held at the former TAFE site, 70 Court Street Mudgee, unless otherwise negotiated with the Program Coordinators. Facilities include two single and two double classrooms, onsite parking, power and toilets, tea room – bring your own cup

## MUDGEE DISTRICT U3A CODE OF CONDUCT

Mudgee District U3A is a community-based organization dedicated to providing low cost learning and social opportunities to re8rees or semi retired people. Our mission is to encourage people to come and join the journey of life-long learning.

Participation in Mudgee U3A’s programs is subject to the observance of the organization’s rules and procedures.

The activities outlined below are strictly prohibited. Any member who violates this Code is subject to discipline, up to and including removal from the program.

• Abusive language towards a volunteer or another par8cipant.

• Possession of illegal drugs on any venue operated by Mudgee U3A.

• Bringing onto or into Mudgee U3A venues dangerous or unauthorized materials such as explosives, firearms, weapons or other similar items.

• Discourtesy or rudeness to a fellow par8cipant or volunteer.

• Verbal, physical or visual harassment of another par8cipant or volunteer.

• Actual or threatened violence toward any individual or group.

• Conduct endangering the life, safety, health or well-being of others.

• Failure to follow any agency policy or procedure.

• Bullying or taking unfair advantage of any participant.

I have read and I understand the Mudgee District U3A’s Code of Conduct. I agree to abide by the rules described above and understand that I may be removed as a participant if I violate any of these rules.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_